

## **Resolution 23-04**

### **Approval of Revision to the ITA Policy**

**Whereas**, the Individual Training Agreement (ITA) for Adult program participants does not currently consider if an individual is a dependent of a parent or guardian, and

**Whereas**, the intention of the Adult program is to fund individuals that are the most in need of assistance, and

**Whereas**, a section titled Income Criteria has been incorporated into the ITA policy to state “Students attending a degree granting program and still being claimed on their parent(s) or guardian(s) income tax return must meet the federal poverty guidelines to be eligible for an ITA under Local Adult funding.”, and

**Whereas**, the paragraph titled “Training Programs That Address...” needed updates to include the inclusion of “NYS recognized post-secondary credentials” and the deletion of “or in another area to which the individual is willing to commute or relocate.”

**Therefore, be it resolved that** the Jefferson-Lewis Workforce Development Board does hereby approve the revisions of the Individual Training Agreement policy as listed above.